

## **SAMPLE—Sexual Assault**

**Volunteer Name/VA number**

**Date**

On this date at approximately 3:50am, I responded to **XXX** in reference to a Sexual Assault incident. I arrived at the location and met with Deputy **XXX** who briefed me on the situation and introduced me to the victim:

**NAME**

**R/G**

**DOB**

I provided emotional support to **XXX** who was tearful and upset. I offered to call any family members or friends for additional support. **XXX** stated that she did not have family or friends in the area and advised not having transportation. In speaking with **XXX** she had several questions related to the SAFE. I provided information about the SAFE and discussed its purpose and investigative/prosecutorial relevance. **XXX** was agreeable to being transported to St. David's and a Waiver of Liability was completed.

While driving to the hospital, reporting options were reviewed with **XXX** and she indicated she would like to use a pseudonym. Upon arrival at the hospital, arrangements were made for a deputy to meet us at the hospital for completion of the pseudonym form.

We discussed typical reactions to trauma and **XXX** shared her feelings of fear of the suspect and shame associated with the incident. Her feelings were validated and she was reassured that the incident was not her fault. We discussed SafePlace as a possible resource for her and she was advised a representative would be coming to the hospital to meet with her.

We also discussed the CVC program with **XXX**, advising that she would likely be billed for the medical portion of the exam. I assisted **XXX** with the completion of the CVC application, advising that I would submit to the Victim Services office for processing.

I remained with **XXX** until she was discharged from the hospital. I provided transportation for **XXX** to her residence and provided her with contact information for Victim Services. I advised that a staff member would be following up with her, encouraging her to call the VS office if needed sooner.