

SMBS Payroll Deduction Form

The mission of the Sheriff's Memorial and Benevolent Society of Travis County is to provide assistance to employees and their families in times of need.

SMBS is a non-political non-governmental 501(c)(3) charitable corporation. It was created to accept donations from any outside source and in turn give those monies or property to employees, families and friends of Travis County and the Sheriff's Office in the case of emergency or misfortunes of nature. The funds can also be used for Memorials, Scholarships, other educational programs, the preservation or enhancement of the jail chaplaincy program of Travis County, and the support of any public safety project or program. **Political activity is contrary to the purposes of this corporation.**



Step 1: Please fill out donor information

The Sheriff's Memorial and Benevolent Society of Travis County, Inc., will only use this information to process your donation, and will not share this information outside this specific purpose.

Mr./Mrs./Ms./Dr.	First Name	M.I.	Last Name			
Home Address	Apt.	City	State	Zip		
Preferred Email	Personal	Work	Preferred Telephone	Home	Cell	Work
Employee SAP ID#		Department:				

Step 2: Please select how you plan to give

EASY PAYROLL DEDUCTION I want to contribute the following to the SMBS each pay period. Donations may be customized to a whole dollar amount, minimum amount of \$3.00.

\$50 per pay period	\$10 per pay period
\$25 per pay period	\$5 per pay period
\$15 per pay period	\$3 per pay period
\$ ____ per pay period	

I want my donations to be directed to the following:

Sheriff's Memorial and Benevolent Society of Travis County, Inc.	01-0722641		
Nonprofit 501(c)(3) Organization Name	Employer ID Number (EIN)		
P.O. Box 252	Del Valle	TX	78617
Address	City	State	Zip

New enrollment, change and cancellation orders may be submitted at the employee's request by contacting the SMBS treasurer. All forms (new enrollments, changes or cancellations) must be sent to the SMBS Treasurer who is responsible for routing them to Payroll. Deductions will be taken semi-monthly, after taxes.

Any questions may be directed to the SMBS Treasurer, Julie Cullen.
julie.cullen@traviscountytexas.gov
(512) 854-4669

Signature	Date
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